

OVERVIEW OF SAFEGUARDING RESPONSIBILITIES

“Members of the Gloucestershire Methodist Circuit are concerned with the wholeness of each individual within God’s purpose for everyone. We seek to safeguard all members of our Church communities. It is the responsibility of each of us to:-

1. Encourage and support all children and young people, and the work done with them to ensure they have the respect, nurture and opportunities to enable them to reach their full potential.
2. Be aware of vulnerable adults and ensure they are supported.

Person / Body	Responsibility
Circuit Superintendent	<ul style="list-style-type: none"> ● Supporting those in pastoral charge in exercising responsibility for the implementation of Safeguarding through the provision of essential Safeguarding training upon appointment; ● Ensuring that all local preachers complete CRB Enhanced Disclosure form, not later than going on trial; ● Ensuring that all Circuit Office Holders are aware of the terms of Standing Order 010 concerning the holding of office, duty and responsibility; ● Liaising with ecumenical partner churches as appropriate.
Circuit appointed Circuit Safeguarding Co-ordinator who will, in conjunction with the Circuit Executive	<ul style="list-style-type: none"> ● Give regular reports to the Circuit Assembly on safeguarding and liaise regularly with the District Safeguarding Management Group; ● Maintain, review and circulate copies of the Circuit Safeguarding Policy to Church Secretaries; ● Ensure Churches have an individual Safeguarding Policy and encourage them to monitor and evaluate it regularly; ● Ensure Churches are aware of all new Safeguarding legislation, publications and information.
Minister in Pastoral Charge	<ul style="list-style-type: none"> ● The general implementation of the Church’s Safeguarding Policy and with Church Council manages safe recruitment procedures; ● Ensuring that CRB and new Safeguarding Form A is completed by all new workers and renewed by existing workers after 5 years and that the appropriate level of Disclosure is obtained. (Obtaining CRB forms from Circuit Office and reporting these disclosures back to the Circuit Office – name, church, post, disclosure number and date) ● Informing all those who hold office, post or responsibility of the circumstances in which they are not allowed to continue, be appointed or re-appointed under Standing Order 010.
Church Council	<ul style="list-style-type: none"> ● Adopting and reviewing annually a Safeguarding Policy, incorporating risk assessments and procedures; regularly monitoring and evaluating its effectiveness; ● Appointing a member of the Church Council to take responsibility for co-ordinating the implementation of the Safeguarding Policy; (Church Secretary to give name, address, tel.no and email of this appointment to Circuit Office) ● Sharing the Safeguarding Policy with the whole Church Community through displaying the Policy, meetings, church notices, discussion and making sure that training initiatives are developed and delivered; ● The acceptance and, where applicable, the accreditation of all workers with children and young people and vulnerable adults. Every worker will complete Safeguarding New Form A Parts 1 & 2 , which is retained by the Church Secretary. ● Considering the use of Safeguarding Forms C, D & E, (optional) for people who hold office, duty or responsibility in the Church (Form C), Key holders (Form D) and regular users of Church facilities (Form E), that they have understood the need for them to comply with and have read and understood the Church’s Safeguarding Policy; ● Considering the appointment of an “Independent Person” or advertise on Church Premises Childline, the NSPCC Child Protection Helpline/ other agency.