

PERSON SPECIFICATION

Job Title:	Mission Enabler		
Location:	St John's Northgate Methodist Church	Circuit:	Gloucestershire Circuit

Attributes	Essential	Desirable	Method of Assessment
Education & Training	Educated to A level or equivalent	Theological qualification	Q
		Relevant professional property qualification or experience	
Proven Ability	Current and active member of Christian Church or Community	Practical experience of community outreach	A, I
	Experience of managing or developing public buildings		
	Managing and reducing the carbon footprint for buildings		
	Ability to work and contribute effectively as part of a team including volunteers		A, I
	Evidence of working alongside community organisations and groups		A, I
	Proven ability of working with vulnerable groups		A, I
Special Knowledge & Skills	Experience of developing mission focussed projects	Ability to envision new opportunities and progress them	
		Understanding of the complexities of working with listed buildings	A, I
	Good interpersonal skills	Understanding of safeguarding procedures and evidence of when these have been utilised	A, I
	Understanding of building community links including the statutory service and local authorities	Experience in using social media	A, I
	Adept at using standard IT systems necessary within a working environment (e.g. Word, Excel)		A, I
Special Qualities or Aptitudes	Able to relate effectively to a wide spectrum of people	Able to contribute effectively to a team, for example as part of the Church Council or local organisation/group	A, I
	Evidence of undertaking a leadership role in a voluntary or professional capacity	Able to adapt to changing priorities and circumstances	A, I
	Able to communicate effectively in writing and verbally		A, I

	Ability to listen effectively and respond appropriately		A, I
	Able to present a positive and inclusive Christian example		I
Any Other Requirements	Willingness to understand and engage with the mission priorities of the Methodist Church		I
	Satisfactory Enhanced Disclosure from the Disclosure & Barring Service		DBS Application
	Completion of relevant safeguarding training		E
	Right to live and work in the UK		Identification documents

A: Application form I: Interview E: Exercise Q: proof of qualification (certificates or transcripts)